Conference cost worksheet

Fill in each line, then copy your total into the letter. Early-bird registration closes Sunday, January 31, 2027.

Step 1. Registration

Pick the row that fits you.

Ticket	Who	Dates	Price	Optional processing fee
Member early bird	Members	Nov 9, 2026 to Jan 31, 2027	$950	$57.34
Member	Members	Feb 1 to Jun 1, 2027	$1,150	$69.14
General	Non-members	Feb 1 to Jun 1, 2027	$1,550	$92.74

You choose whether to pay the processing fee. AAPIP absorbs it if you do not. Members register on the password-protected members page, and the password arrives by email.

Registration: $ _____

Processing fee (optional): $ _____

Step 2. Not a member yet? Join first and save.

Non-members can register starting February 1, 2027, at $1,550. Joining AAPIP first lets you register now at the $950 member early-bird rate.

When you join	Membership	Early bird	Total	Compared with $1,550 general
Before January 1, 2027	$300	$950	$1,250	Saves $300
January 1 to 31, non-funders	$350	$950	$1,300	Saves $250
January 1 to 31, funders	$450	$950	$1,400	Saves $150

If your organization holds an institutional membership, colleagues who are submembers register at the member rate. Contact membership: membership@aapip.org if you need to check on your status as a member.

Membership (if joining): $ _____

Step 3. Hotel

Monday programming starts in the morning, so most travelers from outside Philadelphia book Sunday night or arrive early Monday. Tuesday is a full conference day. Wednesday is a half day, so plan to head home Wednesday afternoon or evening. Hotel details, including the rate and booking link, arrive in your registration confirmation email.

Room type	Rate per night
Single	$269
Double	$269
Triple	$294
Quad	$319
Suite	$899

Nightly rate for your room: $ _____

Number of nights (typically 2 to 3): _____

Hotel total: $ _____

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Step 4. Travel

Round-trip airfare or train: $

Airport and local transportation: $

Step 5. Meals not covered by registration

Registration covers the meals below. Add up any other meals you plan to pay for.

Included in registration

- Monday, June 21: evening welcome reception, with beverages and heavy appetizers
- Tuesday, June 22: breakfast and lunch, with snacks and beverages throughout the day
- Wednesday, June 23: breakfast, then the Awards Ceremony & Lunch Plenary, 12:30 to 2 pm, with snacks and beverages

Meals you will pay for that are not listed above: $

Your total

Registration + membership (if joining) + hotel + travel + meals

$

Copy this number into your letter.

When to ask

Many organizations settle next year's budgets in December or January. Send your request between now and mid-December, well before early bird closes on January 31.